

**CAB Conference Call
June 22, 2023
12:00 ET
Meeting Minutes**

Participants:

Andi	
Andrea	Jacobi Medical Center
Anisa	Harvard T.H. Chan School of Public Health
Carol	Bronx-Lebanon Hospital Center
Chitara	Ann & Robert H. Lurie Children's Hospital
Claire	Harvard T.H. Chan School of Public Health
Eduardo	Harvard T.H. Chan School of Public Health
Falon	University of Colorado, Denver
Gena	University of Miami
Gheri	St. Jude Children's Hospital
Karim	Westat
Kim	Texas Children's Hospital
Kylie	Texas Children's Hospital
Liz	Harvard T.H. Chan School of Public Health
Lorena	University of Miami
Mandy	Harvard T.H. Chan School of Public Health
Morganne	FSTRF
Raiko	University of Colorado, Denver
Robert	University of Miami

- **APPROVAL OF MINUTES**

The minutes from the May call were approved with no changes.

- **ICEBREAKER**

Mandy led the icebreaker.

- **SELF-CARE SPACE**

Eduardo led the self-care space.

- **COMMUNITY ENGAGEMENT INFO SESSION FOLLOW-UP: LOCAL CABS/RECRUITMENT**

Mandy talked about the info session that was held on June 6 for Site Coordinators. At the meeting, the site staff had the opportunity to know about the ways participants can get involved in PHACS. It was noted that all participants are welcome in the community engagement groups in any stage of their advocacy journey.

Mandy asked the CAB members about ideas for recruitment to be shared with the site staff:

- **Claire** noted Kim’s idea that participants in all stages in their journey could be invited to participate in the community groups. After the session, a site staff reached out because a participant was interested in the HOPE CAB.
- **Kim** stated that PHACS is a safe place to speak. She mentioned the importance of participant’s voice in shaping PHACS research. She suggested that the HOPE CAB should have several mentors providing support to the leadership.
- **Claire** agreed that mentorship is a great idea. It is an opportunity for participants interested in community groups to talk with CAB members about their experiences.
- **Mandy** suggested creating other resources to provide information to interested participants:
 - Graphic manuals.
 - Brochures or videos with CAB member quotes.
- **Eduardo** suggested:
 - A video similar to “Through your eyes” with community members.
 - CAB resources should be translated to Spanish. It will provide a space for Spanish speaking community members to feel they are part of the PHACS network. Resources in Spanish will be helpful to eliminate the language barrier.
- **Mandy** recommended that we should create short videos with CAB members talking about their experiences. A document written by CAB members can be another useful resource. The CAB handbook could be modified to include more information about participant experiences.

- **PROJECT POSITIVE UPDATE: LOGOTHEME BRAINSTORM**

The Project Positive website will be an interactive community hub. It is aimed at people involved in PHACS and the general public. It will include information about PHACS and pediatric HIV. Sam Lynd, the new project designer assistant, is working with the website. He started working on the logo. The idea for the logo is to reflect connectivity between people. **Mandy** asked the CAB members for their thoughts on the draft of the logo:

- **Kim** mentioned that the logo should have vibrant colors.
 - Suggestions
 - Remove the silhouettes.
 - Add a rainbow.
 - Add a red ribbon at the end of the rainbow.
 - Add Coco to the logo.
- **Carol** agreed with Kim about removing the silhouettes.
 - Suggestion: Include the earth with people. The earth could be behind the people. Add people of different ages, genders, etc.
- **Chitara** suggested incorporating the PHACS colors on the logo.

NOTE: The next CAB call will be on July 27, 2023 at 12:00 PM ET.